

APPEAL TO THE GRAPHICS COMMISSION APPLICATION

Department of Building & Zoning Services

Scott Messer, Director

757 Carolyn Avenue, Columbus, Ohio 43224-3218

Phone: 614-645-7433 www.columbus.gov

OFFICE USE ONLY

Application Number: _____

Date Received: _____

Commission/Group: _____

Existing Zoning: _____ Application Accepted by: _____

Comments: _____

LOCATION

1. Certified Street Address _____

City, State & Zip _____

Parcel Number (only one required) _____

OWNER OF RECORD

2. Name _____

3. Address, City, State & Zip _____

4. Phone # _____ Fax # _____ Email _____

☐ Check here if listing additional property owners on a separate page.

APPELLANT (You are required to supply a Power of Attorney form at the time of application, if different from the owner.)
(Must be attorney in fact for the owner.)

5. Name _____

6. Address, City, State & Zip _____

7. Phone # _____ Fax # _____ Email _____

ATTORNEY/AGENT (CIRCLE ONE)

8. Name _____

9. Address, City, State & Zip _____

10. Phone # _____ Fax # _____ Email _____

SIGNATURES

11. Appellant Signature _____

12. Property Owner Signature _____

13. Attorney/Agent Signature _____

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Statement of Appeal

APPLICATION # _____

§ 3382.04 APPEALS TO THE GRAPHICS COMMISSION

The Graphics Commission shall hear an appeal upon application and within ninety (90) calendar days from the date the application is received by the division, unless the person appealing agrees to a later hearing. The Graphics Commission may reverse, affirm, or modify the order, requirement, decision or determination appealed from and shall make such order, requirement, decision or determination, as in its opinion and consistent with the Graphics Code ought to be made, and to that end have the powers of the office from which the appeal is taken.

The Commission shall not entertain any appeal filed more than thirty (30) calendar days after the date of the order, requirement, decision or determination appealed from or within such different time as may be specifically provided in this Graphics Code.

Please summarize below (or on a separate page) your reason(s) for this appeal and from what code section(s) you are seeking relief.

I have read Section 3382.04, Appeals to the Graphics Commission, and believe my application for relief from the requirements of the Zoning Code is justified.

SIGNATURE OF APPELLANT _____ DATE: _____

GRAPHICS COMMISSION APPEALS

Purpose of this form:

The purpose of this form is to provide staff and the Graphics Commission with information concerning your request for an appeal of a Zoning Code violation order, requirement, decision or determination which deals with graphics requirements.

What is an Appeal to the Graphics Commission?

An appeal is a request to the Graphics Commission for review and decision on an order having legal force (a Zoning Code violation order) or any order, requirement, decision or determination made in the administration and enforcement of the Zoning Code except in those matters subject to the jurisdiction of the Graphics Commission.

An appeal is used when there is a question whether a code violation actually exists relative to the application of law (the Zoning Code), not to request relief of variance. An appeal is used to interpret the correct meaning or application of the Zoning Code's graphics requirements.

An appeal is not to be used for the purpose of determining whether the Zoning Code is fair, justified or should be changed. The Graphics Commission does not have the authority to change existing codes.

An appeal is not to be used as an extension of time on a violation order. Extensions are negotiated with the inspector and/or his supervisor.

The items listed below are required to file an appeal to be heard by the Graphics Commission. Incomplete applications without the required items will be accepted and scheduled, but may jeopardize your case at the hearing.

Required with application (3 copies of each):

- Application Form
- Statement of Appeal
- Copy of citation, if code violation

Suggested to be provided by the applicant at the hearing (8 copies of each):

- Site plan drawn to appropriate scale
- Any pertinent correspondence between appellant and city
- Zoning District of property
- Any other pertinent information